

**Minutes of the Liquor Control Review Board
Tuesday, May 28, 2019 - 7:30 p.m.
Village Hall - Room 124**

1. **Call to Order:** The meeting was called to order at 7:30 p.m.
2. **Roll Call:**

Present: Chair Jane Miller and members Sarah Corbin, Vanessa Matheny, Lyn Conniff and Todd Kuna

Absent:

Also Present: Liquor Commissioner Simone Boutet, Deputy Liquor Commissioner Vicki Scaman, Village Attorney Paul Stephanides and Development Customer Services Department Assistant Director Cameron Davis
3. **Agenda Approval**

It was moved by Member Kuna and seconded by Member Matheny to approve the Agenda as presented. A voice vote was taken and the motion was adopted.
4. **Public Comment**

None.
5. **Approval of Minutes**

It was moved by Member Kuna and seconded by Member Corbin to adopt the minutes of the Liquor Control Review Board (“LCRB”) regular meeting of February 26, 2019. A voice vote was taken and the minutes were adopted.
6. **New Business**
 - A. **Application of Mancini’s on Lake for a Class B-1 Liquor License at 1111 Lake Street**

Vincent Pecora of Mancini’s presented the application. He has been in the restaurant business since 1983. The restaurant will be a tenant of the location which was the site of a previous Mancini’s restaurant. He will rebrand the restaurant and build on the traditions of the previous Mancini’s. The staff will be BASSET trained. The hours of business will be 11:00 a.m. to 10:00 p.m. Monday through Friday. Saturday and Sunday hours will be announced. The target opening is June 2019.

A motion was made by Member Matheny and seconded by Member Corbin to recommend approval of Class B-1 Liquor License for Mancini's on Lake.

The roll call was as follows:

AYES: Members Miller, Corbin, Matheny, Conniff, and Kuna

NAYS: None

The motion was adopted.

B. June 2019 Renewals

The June 2019 annual liquor license renewals were presented. All renewals for liquor licenses are up to date on alcoholic liquor tax payments.

A motion was made by Member Corbin and seconded by Member Matheny to approve the annual renewals.

The roll call was as follows:

AYES: Members Miller, Matheny, Corbin, Conniff, and Kuna

NAYS: None

The motion was adopted.

C. Introduction of new Liquor Commissioner and Discussion Regarding Process Improvements

Liquor Commissioner Simone Boutet and Deputy Liquor Commissioner Vicki Scaman introduced themselves. Commissioner Boutet wants to take a look at how things are going to make sure the process is running well. She asked that additional information be provided to show that licensees are current in payment on their alcoholic liquor taxes.

Member Corbin recommends that the board members do BASSET training. Member Matheny enjoys being a member of the LCRB but wants a clear picture of the goals of LCRB. Commissioner Boutet stated the Village Board relies on the LCRB to vet businesses that came before the LCRB with liquor license applications.

7. Old Business

A discussion of new business openings previously reviewed by the LCRB took place.

8. Administrative Report

A proposal has been submitted by a potential applicant for a membership based retail establishment to be located in Downtown Oak Park. The establishment would have a casual retail atmosphere where products would be ordered. Alcohol will not be sold on-site and the potential applicant will seek a BYO type license. The potential new license category and license application will be presented to the LCRB for

consideration at a future date when all applicable materials are received by the Village.

9. **Board Member Comments**

Chair Miller suggested that the current BYO liquor license classification be placed on the next agenda for review.

10. **Adjournment**

It was moved by Member Matheny and seconded by Member Conniff to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 8:31 p.m.

Respectfully Submitted,

Paul L. Stephanides, Board Liaison and Recording Secretary