

**Minutes of the Liquor Control Review Board  
Tuesday, June 26, 2018 - 7:30 p.m.  
Village Hall - Room 124**

1. **Call to Order:** The meeting was called to order at 7:35 p.m.
2. **Roll Call:**  
  
**Present:** Chair Jane Miller and members Lyn Conniff, and Vanessa Matheny  
**Absent:** Phil Keeku and Ron Orzel  
**Also Present:** Village Attorney Paul Stephanides; Assistant Director, Development Customer Services Department Cameron Davis

3. **Agenda Approval**

It was moved by Member Matheny and seconded by Member Conniff to approve the Agenda as presented. A voice vote was taken and the motion was approved.

4. **Public Comment**

None.

5. **Approval of Minutes**

The minutes for the April 24, 2018 meeting were amended to show Liquor Control Commissioner Andrea Button was present. It was moved by Member Matheny and seconded by Member Miller to approve the minutes of the Liquor Control Review Board (“LCRB”) meeting of April 24, 2018 as amended. A voice vote was taken and the minutes were approved.

6. **New Business**

A. **Application Saigon Pho & Café Corp. for a Class B-2 Liquor License at 726 Lake Street**

Saigon Pho previously had a liquor license at 726 Lake Street and did not renew its license. It came to the attention of the State of Illinois Liquor Control Commission that alcohol was still present at Saigon Pho after the license expired. Saigon Pho was cited for having liquor bottles on display and several bottles appeared to be recently opened by the State. Assistant Director Cameron Davis stated that a staff member with the Illinois Department of Revenue Liquor Control Commission submitted a Liquor Compliance Field Inspection Report dated May 29, 2018 to the Village.

Hai Tran presented the application on behalf of Saigon Pho and stated that alcoholic liquors were present at the premises but liquor was not being sold or served. They have not sold liquor since March 2017. Mr. Tran agreed that Saigon Pho will not have liquor or empty liquor bottles on the premises until after the liquor license is

approved. Mr. Tran discussed Saigon Pho's business operations at the location and its wish to now have a B-2 liquor license.

A motion was made by Member Miller and seconded by Member Matheny to recommend approval of a Class B-2 liquor license for Saigon Pho & Café Corp.

The roll call was as follows:

AYES: Members Miller, Conniff, and Matheny

NAYS: None

The motion was approved.

#### **B. June 2018 Renewals**

The June 2018 annual liquor license renewals were presented. A motion was made by Member Miller and seconded by Member Matheny to approve the annual renewals.

The roll call was as follows:

AYES: Members Miller, Conniff, and Matheny

NAYS: None

The motion was approved.

#### **7. Old Business**

None.

#### **8. Administrative Report**

Two restaurants received violation notices for the sale of alcoholic liquors to minors and informal hearings will be scheduled regarding the violations to be held by Local Liquor Control Commissioner Andrea Button.

#### **9. Board Member Comments**

The BYO liquor license classification was approved by the Village Board and the LCRB discussed the classification.

#### **10. Adjournment**

It was moved by Member Conniff and seconded by Member Matheny to adjourn. A voice vote was taken and the motion was approved. The meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Paul L. Stephanides, Board Liaison and Recording Secretary