

Approved Minutes of
Regular Meeting
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
Tuesday, June 23, 2020, 8:30 a.m.
Remote Participation Meeting

CALL TO ORDER: Meeting was called to order by Chair Stephen Morales at 8:31 a.m.

CDCAC Chair Stephen Morales mentioned that the committee meeting is being held remotely due to COVID-19 restrictions and that it is not feasible to have people present at the CDCAC regular meeting location at Village Hall due to the public health concerns related to the pandemic.

ROLL CALL:

PRESENT: Chair Stephen Morales, Catherine Bendowitz, Andrew Celis, Julia Hamel, Adam Hirsch, Charles Larson and Richard Rogers (all members present)

STAFF PRESENT: Mark Dwyer, Grants Supervisor (Staff Liaison)
Jennifer Jones, Grants Coordinator (Recording Secretary)

REVIEW AND APPROVAL OF MEETING AGENDA: Chair Morales mentioned reviewing the agenda prior to the meeting and asked for approval of the meeting agenda.

ROLL CALL: Chair Stephen Morales -Yes
Catherine Bendowitz- Yes
Julia Hamel-Yes
Adam Hirsch- Yes
Charles Larson- Yes
Andrew Celis- Yes
Richard Rogers-Yes.

Approved unanimously.

APPROVAL OF MINUTES: A motion was made to approve the CDCAC meeting minutes of September 18, 2019, as drafted.

ROLL CALL: Chair Stephen Morales -Yes
Catherine Bendowitz- Yes
Julia Hamel-Yes
Adam Hirsch- Yes
Charles Larson- Yes
Andrew Celis- Yes
Richard Rogers-Yes.

Approved unanimously.

NON-AGENDA PUBLIC COMMENT: Chair Morales asked if there was any non-agenda public comment. Staff Liaison Mark Dwyer said that we have no non-agenda or current agenda public comment.

APPROVAL OF PY 2020 CDBG APPLICATION FUNDING LEVEL RECOMMENDATIONS TO THE VILLAGE BOARD:

The committee discussed the staff-drafted PY 2020 CDBG funding level allocation recommendations to the Village Board. Grants Supervisor Mark Dwyer provided an update on how staff came to the funding amounts. Funding amounts were based on last year’s funding, each applicant’s performance and HUD’s requirements on the number and percentage of Oak Park persons served.

Grants Supervisor Mark Dwyer mentioned the timeline of funding allocation recommendations, noting that there is a need for submission by July 2, 2020 to be on the Board agenda for the July 20, 2020 Board meeting at which the draft PY 2020 Action Plan would be approved. Chair Morales agreed that due to the limited timeline, aggressive approval actions from the committee are needed.

CDBG PUBLIC SERVICES

The CDCAC Chair and members suggested going through each PY 2020 CDBG Public Services applicant funding request one at a time. After discussions about the funding allocation level for each applicant, and based on the needs of the community, recommendations were listed on the worksheet one at a time. After more discussion, some changes were made. The final CDCAC recommendations for CDBG Public Services are as follows:

Determination of Levels for Proposed PY 2020 Public Service CDBG Applications

PY 2020 CDBG Public Services	RECOMMENDED
AGENCY	AWARD
African American Christian Foundation	\$1,000
Beyond Hunger	\$22,000
OPRF-IWS- Children’s Clinic	\$21,000
Community Support Services	\$7,500
Hephzibah	\$16,000
Housing Forward, Emergency Shelter	\$30,000
Housing Forward, Employment Readiness	\$10,000
NAMI Metro Suburban	\$11,000
New Moms	\$16,328
Oak Park Regional Housing Center	\$63,736
Sarah's Inn	\$10,000
Thrive Counseling Center	\$13,500
Way Back Inn	\$2,847
West Cook YMCA	\$12,000
TOTAL	\$236,911

CDBG PUBLIC FACILITY IMPROVEMENTS

Based on the fact that requests equaled available funding amounts, recommendations were made easily for CDBG Public Facility Improvements. After a brief discussion, funding allocation recommendation levels were decided. The final CDCAC recommendations for CDBG Public Facility Improvements are as follows:

Determination of Levels for Proposed PY 2020 CDBG Public Facility Improvement Applications

PY 2020 CDBG Public Facility Improvements	RECOMMENDED
AGENCY	AWARD
UCP Seguin	\$32,000
Way Back Inn	\$6,740
TOTAL	\$38,740

Committee member Catherine Bendowitz inquired why the Village did not receive any Emergency Solutions Grant (ESG) funding for PY 2020. Grants Supervisor Mark Dwyer said HUD did not allocate any ESG funding to the Village this year, but did mention this can change for the coming years. He also mentioned that Housing Forward would get would get ESG funding through the State for PY 2020 at a level equal to their normal ESG allocations.

Motion to approve CDCAC funding allocation recommendations to the Village Board for CDBG Public Services and CDBG Public Facilities and Improvements. A motion was made to approve the CDCAC funding allocation recommendation levels for CDBG Public Services and CDBG Public Facility Improvements, as listed in the two tables.

ROLL CALL: Chair Stephen Morales -Yes
Catherine Bendowitz- Yes
Julia Hamel-Yes
Adam Hirsch- Yes
Charles Larson- Yes
Andrew Celis- Yes
Richard Rogers-Yes.

Approved unanimously.

New Business/Other Business: Chair Morales mentioned that, due to the pandemic, the committee did not have enough lead time on reviewing of applications and understanding the need of each organization. Going forward he mentioned would he would like committee to see comparison spreadsheet analysis early on. The Village will make every effort to ensure that this happens.

Motion to adjourn meeting:

ROLL CALL: Chair Stephen Morales -Yes
Catherine Bendowitz- Yes
Julia Hamel-Yes

Adam Hirsch- Yes
Charles Larson- Yes
Andrew Celis- Yes
Richard Rogers-Yes.

ADJOURNMENT: Meeting adjourned at 9:17 a.m.

Respectfully submitted,
Jennifer Jones