

ENVIRONMENT AND ENERGY COMMISSION

Meeting Minutes September 6, 2022

Conducted Remotely

Commission Members Present: Laura Derks (Chair), Lisa Boone, Carly Provost-Rizor, Ramona Blaber, Liz Lukehart, Cassandra West, Darryl Baker.

Commission Members Absent: None.

Staff Present: Marcella Bondie Keenan, Sustainability Coordinator

Guest Present: Sheila Wesonga, CIC Liaison.

Call to Order: The meeting was called to order by Chairperson Derks at 5:30 p.m.

1. **Approval of Agenda:** A Motion was made to approve the agenda and it was unanimously approved with no revisions.
2. **Approval of Minutes:** A Motion was made to approve previous meeting minutes, it was unanimously approved with none opposed.
3. **Public Comment:** No public comment.
4. **Agenda Items:**
 - **Climate Ready Oak Park & EEC 2023 Workplan Development -**
 - Marcella Bondie Keenan goes over the Village process for developing, finalizing, and approving commission workplans.
 - Chairperson Derks expresses her general vision for the commission's 2023 workplan.
 - Marcella Bondie Keenan shares her screen and goes through a presentation ([PowerPoint Presentation](#)) that gives an overview of Climate Ready Oak Park. She pauses the presentation and goes to the sustainoakpark.com website to show how to access the final plan. She returns to the presentation and reviews the EEC charter, work plan opportunities, and the impact areas and actions from the plan.
 - After the presentation, Marcella Bondie Keenan pauses for questions before pulling up the work plan and turning it over to Chairperson Derks.
 - Darryl Baker, Carly Provost-Rizor, and Lisa Boone discuss why some of the goals from the 2022 work plan did not get achieved? Some of the reasons include a lack of focus, too many projects, and fatigue from the pandemic. Chairperson Derks says that the commission's workplans have always been a bit fuzzy and broad and that the new climate plan provides an opportunity to focus and reshape the work plan.
 - Carly Provost-Rizor asks if working with other commissions has been

successful? Chairperson Derks says yes, they have successfully worked with the Transportation Commission and the Building Code Advisory Commission in the past and there will continue to be synergy between other commissions.

- Ramona Blaber asks how we can make sure that the climate plan is implemented and how to keep the commission accountable for getting work done in-between meetings? Liz Lukehart and Chairperson Derks suggest focusing on outcomes and metrics that are clearly measurable.
 - Carly Provost-Rizor suggests tracking permits for energy efficiency projects and Marcella Bondie Keenan says she will follow up with the Housing department. Chairperson Derks suggests a communitywide map of home retrofits. Cassandra West and Liz Lukehart discuss using video interviews or tabling with residents that have been through the process and can serve as ambassadors.
 - Commissioners discuss how to assign the 2023 work plan projects. Lisa Boone asks for clarification on the OMA restrictions for meeting with other commissioners and community members or organizations. Marcella Bondie Keenan and Sheila Wesonga confirm the rules. Chairperson Derks suggests working on the 2023 work plan over email.
 - Marcella Bondie Keenan screen shares the 2023 work plan opportunities and Chairperson Derks asks the commissioners to team up and choose topics to take the lead on. Chairperson Derks sets the deadline of September 27th for commissioners to send draft goals to Marcella Bondie Keenan in order for her to send out materials for the next meeting to everyone on September 30th.
 - Sheila Wesonga states that she will follow up with the Attorney General to check if OMA allows the commission to use shared tools such as Google Docs to work together on the work plan.
- **Commission Calendar:**
 - Deadline for Green Awards nominations is October 15th.
 - I-GOV Sustainability Forum is September 24th.
 - Climate Ready Oak Park will have a table at Barrie Fest on September 10th and at Convivencia on September 17th.
 - Meeting time will change from 5:30pm to 7:00pm starting next month.
 - **New Business** – *Provide an opportunity for all members to introduce new topics at the next meeting, but not to fully deliberate or make decisions on the topic during the current meeting.*
 - No new business.
 - **Adjourn:** At 7:00 p.m. a motion was made, seconded and unanimously approved to adjourn the meeting.

The next EEC meeting is scheduled for October 4th at 7:00pm.