



**MEETING MINUTES
CITIZEN INVOLVEMENT COMMISSION
WEDNESDAY, November 4, 2020 at 7:00 P.M. VILLAGE HALL
Remote Participation**

I. Call to Order

Commissioner Pond called the meeting to order at 7:03 p.m.

Village Clerk Scaman read into the record a statement that the Village President has determined that an in-person public hearing is not practical or prudent due to the COVID-19 outbreak during Governor JB Prizker's current disaster proclamation. It is also not feasible to have a person present at the public hearing due to the safety concern related to the COVID-19 outbreak.

II. Roll Call

Present: Commissioners Curtis Lott, Sandra Novack-Gottshall, Conrad Terry, and Acting Chair Frank Pond.

Absent: none

Commissioners Robbie Erickson and Chair John Troelstrup are on a leave of absence until January 2021.

Also present: Rebecca O'Brien and Deputy Village Clerk Christina Waters.

III. Approval of Agenda

It was moved by Commissioner Novack-Gottshall and seconded by Commissioner Conrad Terry to approve the agenda as presented. A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Curtis Lott, Sandra Novack-Gottshall, Conrad Terry, and Acting Chair Frank Pond

Nayes: none

IV. Public Comment: none

V. Approval of meeting minutes from March 4, 2020

It was moved by Commissioner Sandra Novack-Gottshall and seconded by Commissioner Curtis Lott to approve the minute as presented. A roll call was taken and the motion was approved as presented. A roll call was taken and the motion was approved. The roll call was as follows:

Ayes: Commissioners Curtis Lott, Sandra Novack-Gottshall, Conrad Terry, and Acting Chair Frank Pond

Nayes: none

VI. Applicant Interviews:

Sarah Doherty, Historic Preservation Commission

Ms. Doherty would be interested in serving on the Historic Preservation Commission to honor the story of all residents who once lived in Oak Park as we determine what is worthy of historic preservation. Ms. Doherty would very much like to take part in outreach to the community on the education of this aspect of historic preservation.

Kristen Hodges, Historic Preservation Commission

Ms. Hodges is interested in serving on the Historic Preservation Commission as a resident who was intentional in moving to Oak Park as a lover of historical architecture and the quality of artistry in historical preservation of homes.

Rachel Will, Historic Preservation Commission

Ms. Will has a Master's degree in Historic Preservation. She shares a passion for education and preservation of historic architecture. She would like to see future generations learn the history and unique story's behind architecture.

Emily Masalski, Liquor Control Review Board

Ms. Masalski served a term on the Citizen Involvement Commission and feels her skill set as an Attorney would be well suited for serving on the Liquor Control Review Board. She appreciates the balance between providing the resources in licensing of restaurants so that they can compete and succeed as well as responsible training and enforcement of serving alcohol to prevent underage drinking.

Tim Thomas, Liquor Control Review Board

Tim Thomas shared insight into his role with professional development for Ford Motor Co. and highlighted his attraction to living in Oak Park for its diversity and inclusion. Mr. Thomas has researched the various liquor license classes and historical role of the commission. He feels he is well prepared to serve on the commission. He currently serves on the Environment & Energy Commission and does not see a challenge serving on two commissions.

Ryan Pudela, Historic Preservation Commission

Mr. Pudela is interested in giving back to his community as a volunteer on a commission. He is interested in serving on the Historic Preservation Commission but has not yet had the opportunity to observe a meeting. Clerk Scaman guided him on where he can observe a meeting of the Historic Preservation Commission.

Clerk Scaman informed applicants of the process for appointment to commissions. CIC will provide recommendations to the Village President in the form of endorsements of candidates. The Village President identifies applicants for appointment by placement on the Village Board agenda for approval by the Village Board. Clerk Scaman introduced Deputy Clerk Christina Waters, CIC applicant Rebecca O'Brien, and VCO Intern Camille Grant. Ms. Scaman further explained that advancement of endorsements to the Liquor Control Review Board are moved forward by Liquor Commissioner Trustee Boutet.

Reports:

Vacancy and Liaison Reports

Clerk Scaman summarized challenges in scheduling commission meetings due to restrictions responsive to the pandemic. CIC will need to review and present their work plan in the near future. Members of CIC reviewed the vacancy report.

Commissioner Novack-Gottshall asked about liaison responsibilities. Scheduling of commission meetings are not on a consistent schedule making it more challenging to plan for participation as liaisons. Members of CIC who wish to observe as liaisons can reach out to staff liaisons to be informed of meeting schedules.

VII. Old Business

- Volunteer Appreciation
- Commission Support
- Volunteer Recruitment

Tabled until a future meeting.

VIII. New Business

Members of CIC discussed applicant interviews. It was suggested that Ryan Pudela observe a meeting of HPC and revisit his application after that time.

It was moved by Sandra Novack-Gottshall to endorse Sarah Doherty, Rachel Will, and Kristen Hodges for appointment to the Historic Preservation Commission, seconded by Commission Curtis Lott. A roll call vote was taken. The motion was approved. The roll call was as follows:

Ayes: Commissioners Curtis Lott, Sandra Novack-Gottshall, Conrad Terry, and Acting Chair Frank Pond

Nayes: none

It was moved by Commissioner Curtis Lott, Seconded by Commissioner Conrad Terry, to endorse Tim Thomas and Emily Masalski for appointment to the Liquor Control Review Board. A roll call vote was taken. The roll call was as follows:

Ayes: Commissioners Curtis Lott, Sandra Novack-Gottshall, Conrad Terry, and Acting Chair Frank Pond

Nayes: none

IX. Adjourn

It was moved by Commissioner Curtis Lott, seconded by Commissioner Conrad Terry to adjourn the meeting. A roll call vote was taken and the meeting was adjourned at 8:33 p.m.. The roll call was as follows:

Ayes: Commissioners Curtis Lott, Sandra Novack-Gottshall, Conrad Terry, and Acting Chair Frank Pond

Nayes: none

NEXT MEETING: tbd

Respectfully Submitted,
Vicki Scaman, Village Clerk