

APPROVED Meeting Minutes
Transportation Commission
Tuesday, August 11, 2020 - 7:00 PM
Remote Participation Meeting

1. Call to Order

Transportation Commission Staff Liaison Michael Koperniak called the remote participation meeting to order at 7:06 PM

Transportation Commission Chair Ron Burke was not present. Commissioner Moses made a motion to appoint Commissioner Thompson as the chair pro-tem for the meeting. The motion was seconded by Commissioner Katner. The motion passed by a unanimous voice vote.

Staff Liaison Koperniak read the following statement into the record:

"The Village President has determined that an in-person meeting is not practical or prudent due to the COVID-19 outbreak during the Governor's disaster proclamation. It is not feasible to have a person present at the regular meeting location due to public safety concerns related to the COVID-19 outbreak during the Governor's disaster proclamation."

Roll Call

Present: Camille Fink, Garth Katner, Meghann Moses, Aaron Stigger, Robert Taylor, James Thompson

Absent: Chair Ron Burke

Staff: Development Customer Services Director Tammie Grossman, Staff Liaison Michael Koperniak

2. Non-Agenda Public Comment

None

3. Agenda Approval

Commissioner Stigger made a motion to approve the agenda as presented.

Commissioner Fink seconded the motion.

The roll call vote was as follows:

Ayes - Stigger, Fink, Katner, Moses, Taylor, Thompson

Nays - None

The motion passed unanimously 6 to 0.

4. Approval of the draft June 9, 2020 Transportation Commission meeting minutes

Commissioner Taylor made a motion to approve the draft June 9, 2020 Transportation Commission meeting minutes as presented.

Commissioner Fink seconded the motion.

The roll call vote was as follows:

Ayes - Taylor, Fink, Katner, Moses, Stigger, Thompson

Nays - None

The motion passed unanimously 6 to 0.

5. DEVELOP A DRAFT 2021 TRANSPORTATION COMMISSION WORK PLAN

Staff Liaison Koperniak gave a brief presentation on the reasons for developing the draft 2021 Transportation Commission work plan. The presentation included the following:

- The Commission has held only three meetings in the first seven months of 2020 due to the ongoing COVID-19 health pandemic.
- Currently, and into the foreseeable future, the Village is adhering to Governor Pritzker's Executive Order 2020-07, related to the COVID-19 pandemic, which allows for remote participation meetings by public bodies only when meetings are considered "necessary".
- It is not known at this time when regular monthly public meetings will resume at Village Hall.

- Staff is recommending that the Transportation Commission carry over its entire approved 2020 work plan items into the 2021 work plan so that it can start each item anew. This is due to the fact that it is unlikely that the Commission will complete any of its 2020 work plan items this year due to the health pandemic.

The Commission and Staff discussed:

- The feasibility of holding one or more monthly Transportation Commission meetings during the remainder of 2020.
- What does and does not constitute a "critical" meeting agenda item that requires immediate action.
- The Governor's Executive Order regarding holding public meetings during the health pandemic and its implications on holding remote participation meetings.
- The fact that the Village's approximately 16 commissions and committee hold monthly public meetings often with several commissions / committees meeting on the same evening.
- The fact that Staff and equipment limitations allow for only one remote participation meeting at a time and only on Mondays through Wednesdays and this causes the various commissions / committees to compete for and take turns using the limited resources.
- The fact that while September 8th is the next scheduled Transportation Commission meeting date, a Village Board of Trustees meeting will pre-empt the Transportation Commission meeting on that date due to the fact that the Village Board won't be meeting on September 7th due to this being the Labor Day holiday.
- The fact that Staff can work with the Commission to meet again this year if it's warranted and a meeting time is available, but this can't be guaranteed due to the multiple demands of all of the commissions / committees.
- The fact that these remote participation meetings have to be held and viewed live on cable TV and the internet.
- Developing new 2021 work plan items versus carrying over the already approved 2020 work plan items into 2021.

- For review purposes, each of the approved 2020 work plan items one at a time with discussion about moving them to the 2021 work plan.
- The fact that current daytime and overnight parking restrictions are not currently being enforced at least through the end of September due to the health pandemic. As a consequence, the 180 day evaluation of the on-going Pilot Parking Program has been put on hold.
- The Village Board's recent discussion about reconsidering all of the Village's parking restrictions in general, the possible role of the Transportation Commission in the discussion, and Staff's draft plan due to the Village Board in September regarding the scope of the discussion goals to be achieved.
- If an evaluation of the Slow Street Pilot Program should be a separate work item.
- The \$200,000 allocated in the 2020 budget for implementing portions of the Neighborhood Greenways Study improvements and the status of this funding which apparently is that it was cut from the 2020 budget.
- The Village's budget and revenue situation caused by the health pandemic.
- Modifying the 2020 Review the Neighborhood Greenways Plan and its implementation work plan item by the Commission recommending to reinstate the \$200,000 that was set side in 2020 for the Greenways plan and to allocate it in the 2021 budget, and then moving this item to the 2021 work plan.
- Modifying the 2020 Review the Neighborhood Greenways Plan and its implementation work plan item by the Commission making funding recommendations for the 2022 Greenways Plan as part of the 2021 work plan, and then moving this item to the 2021 work plan.
- What would be done with the data collected as part of the review of the effects of the Madison Street Road Diet Project.
- Adding a new item to the 2021 work plan to evaluate the Slow Streets Pilot Program.

- Adding a new item to the 2021 work plan to develop a mission statement and/or guiding principles for the Transportation Commission and the Village's transportation network.
- The Commission decided in principle to carry over all of the 2020 work plan items into its draft 2021 work plan with the addition of two new work plan items.
- The Commission's impression that it doesn't receive feedback on the outcomes of the recommendations it sends to the Village Board. It wants feedback.
- Staff will develop a process to keep the Commission informed about the progress of the recommendations its sends to the Village Board of Trustees.
- A previously discussed but not approved electric vehicle charging station work item from 2019.
- The pros and cons of voting on submitting the draft 2021 work plan tonight or at the next meeting.
- The plan to have Staff write up the draft 2021 work plan, distribute it to the Commission members to confirm that it's what they agreed on tonight, and then to present it for a vote at a future Transportation Commission meeting before submitting the draft 2021 work plan to the Manager's Office.

6. Adjourn

There being no further business, Commissioner Stigger made a motion to adjourn the meeting.

The motion was seconded by Commissioner Fink.

The roll call vote was as follows:

Ayes - Stigger, Fink, Katner, Moses, Taylor, Thompson

Nays - None

The motion passed unanimously 6 to 0.

The meeting was adjourned at 8:07 PM.

Submitted by:
Michael Koperniak
Staff Liaison Michael Koperniak