

APPROVED Meeting Minutes
Transportation Commission
Monday, February 24, 2020 – 7:00 p.m.
Room 101 – Village Hall

1. Call to Order

Ron Burke, committee chair, called the meeting to order at 7:00 PM.

Roll Call

Present: Ron Burke ,Garth Katner, James Thompson, Robert Taylor, Aaron Stigger, Meghann Moses

Absent: Camille Fink

Staff: Public Works Civil Engineer/Transportation Commission Staff Liaison Mike Koperniak, Recording Secretary Kevin Cassidy, Parking Restrictions Coordinator Jennifer Jones, DCS Director Tammi Grossman

2. Non-Agenda Public Comment

None

3. Agenda Approval

Unanimous

4. Approval of Draft Transportation Commission Meeting Minutes

Commissioner Thompson made a motion to approve the draft January 27, 2020 meeting minutes as presented which was seconded by Commissioner Katner. The motion was approved by a unanimous voice vote.

5. VERBAL UPDATE TO TRANSPORTATION COMMISSION'S RECOMMENDATION TO AMEND PARKING PILOT REGULATIONS

- DCS Director Tammi Grossman, as acting Parking Manager, presented an update on Parking Services and the Parking Pilot Regulations
 - Search for Parking Manager will resume in a few months
 - Staff recommendations are being worked on
 - Parking restrictions have been removed in the 800 south block of Kenilworth
 - Parking restrictions implemented in the 500 south block of Kenilworth with one hour parking limit

- One hour parking regulation will be standard, replacing fifteen and thirty minute restrictions,
- Commissioner Thompson called for a review of Parking Policy Evaluation
 - Director Grossman reviewed recent developments in implementation. The division experienced delay as Will Gillespie resigned as Parking Services Manager. Implementation was placed on hold while John Youkhana worked as Interim Manager. Further delay caused by the unexpected departure of another staff person. Director Grossman has taken charge of the evaluations and surveys are being reviewed. Director Grossman expects to deliver a report to the Commission no later than the May meeting. An on-line pass request system is now on-line in the pilot area.
- Discussion was held regarding three hour parking restrictions in the pilot area.
- Discussion was held regarding parking passes on Madison Street.
- Discussion regarding the various parking needs of residents of multi-unit buildings vs. the needs of residents in single family homes.
- Discussion of the parking needs survey and how it will be managed.
- Commissioner Thompson requested both enforcement of pilot regulations and accurate reporting of the enforcement results.
- Discussion of an indicator of demand for passes and use of parking meters.

6. PLAN TO PRIORITIZE 2020 TRANSPORTATION COMMITTEE WORK PLAN ITEMS

- Commissioner Thompson called for a Vision Statement for the Commission's ongoing work. A discussion ensued calling for a unifying goal for the various committee
- Commission will develop a Complete Streets Plan
- Each Commissioner will prepare a report on what other communities are doing. Each Commissioner will prepare one of the following
 - A Comprehensive Plan based on those implemented both in the City of Chicago and the City of Evanston
 - A Greenways Plan following Skokie and Madison, Wisconsin
 - Invite Bill McKenna to April meeting to present strategies to prioritize Greenways with the Streets Division
 - A Sustainability Plan based on River Forest and Brookfield
- The Commission will have representatives at "A Day in our Village" event
- Staff will invite Bike Walk Oak Park to present at the May Commission meeting.
 - Bike Plan presentations will be given at the April, May and/or June meetings
 - Discussion calling for a 5-year rolling Bike Plan

- Staff will assist with recommendations for developing the 5-year plan.
 - Commission will make report on its recommendations in July

7. STAFF RECOMMENDATION

- Permanently change the date of the Transportation Commission to the second Tuesday of the month from the current fourth Monday of the month.
 - Monday meetings can conflict with the needs of the Board of Trustees
- First Tuesday meeting would be on April 14, 2020
- Cancel the meeting presently set for Monday March 23, 2020
 - The 3/23 meeting would allow only 16 days between monthly meetings.
- Commission discussed the recommendation

- Motion to approve was made by Commissioner Stigger
 - Second by Commissioner Thompson
- Unanimous vote in favor of moving meetings to the second Tuesday of each month.

COMMISSIONER MOSES MOVE TO ADJORN
Second by Commissioner Taylor

Adjourn at 8:30 pm

Kevin Cassidy
Recording Secretary