

Approved Minutes of
Regular Meeting (Grants Funding Recommendation Determinations)
COMMUNITY DEVELOPMENT CITIZENS ADVISORY COMMITTEE
Village of Oak Park
April 17, 2019, 7:00 p.m.
Village Hall, Room 201, 123 Madison Street, Oak Park

CALL TO ORDER: Meeting was called to order by Chair Phyllis Russell at 6:43 p.m.

ROLL CALL:

PRESENT: Chair Phyllis Russell, Catherine Bendowitz, Andrew Celis, Julia Hamel, Adam Hirsch, Charles Larson, Phyllis Logan and Richard Rogers

ABSENT: None

STAFF PRESENT: Mark Dwyer, Grants Supervisor (Staff Liaison and Recording Secretary)

REVIEW AND APPROVAL OF MEETING AGENDA: Chair Russell asked if there were any changes to the Agenda. Noting none, Agenda approved unanimously.

NON-AGENDA PUBLIC COMMENT: Chair Russell asked if there was any non-agenda public comment. Noting none, she moved on to the minutes from the previous meeting.

APPROVAL OF MINUTES: A motion was made to approve the CDCAC meeting minutes of April 11, 2019, as drafted. Approval of the minutes as drafted passed by unanimous voice vote.

PY 2019 FUNDING ALLOCATION RECOMMENDATIONS:

Determination of Recommended Funding Levels for Proposed PY 2019 Community Development Block Grant (CDBG) Public Service and Facility Improvement activities, and PY 2019 Emergency Solutions Grant (ESG) activities

With all Committee members' recommendations to the Village Board for PY 2019 CDBG Public Services, CDBG Facility Improvements, and ESG funding entered on the projected Excel worksheet, the Chair led discussions with committee members with regard to funding recommendation levels for each proposal by grant category.

Determination of Levels for Proposed PY 2019 Public Service CDBG Activities

Chair Russell said that the Committee would first complete funding recommendations to the Village Board for PY 2019 CDBG Public Service applicants, with an amount of \$231,978 available for all proposals in this category. She started with the agencies for which members had extreme differences with regard to their funding level choices. After intensive and lengthy discussions about the funding allocation level for each applicant, recommendations were projected on the worksheet, which showed that all proposed

activities received recommended funding. However, there was a deficit listed, as the funding level amount exceeded the amount that was available for CDBG Public Services. Chair Russell said that the committee should take a break from Public Services and get back to it after tackling the easier categories of Public Facility Improvements and ESG.

Determination of Levels for Proposed PY 2019 CDBG Facility Improvement Activities

Chair Russell said that the Committee would next discuss funding recommendations for PY 2019 Public Facility Improvements category, as there was near consensus in this category with an amount of \$40,000 available to potentially fund two proposals in this category, with the option of recommending \$1,400 above the requested amounts, as requests were under the amount available. After discussion, the CDCAC PY 2019 CDBG Public Facility Improvements proposed funding allocation table showed the following:

PY 2019 CDBG Public Facility Improvements	RECOMMENDED
AGENCY	AWARD
Oak Leyden	\$15,600
UCP Seguin	\$24,400
TOTAL	\$40,000

Determination of Levels for Proposed PY 2019 ESG Activities

Chair Russell said that the Committee would next discuss funding recommendations for PY 2019 ESG applicants, with an amount of \$132,332 available for all proposals in this category. After much discussion, ESG recommendations were projected on the worksheet. The CDCAC PY 2019 ESG proposed funding allocation table showed the following:

PY 2019 ESG	RECOMMENDED
AGENCY	AWARD
Alliance to End Homelessness, HMIS	\$10,144
Housing Forward, Emergency Shelter	\$32,500
Housing Forward, Homeless Prevention	\$26,688
Housing Forward, Rapid Re-Housing	\$42,000
Housing Forward, Street Outreach	\$21,000
TOTAL	\$132,332

Return to Determination of Levels for Proposed PY 2019 Public Service CDBG Activities

The committee then returned to the PY 2019 CDBG Public Service allocation table. After much discussion, the committee adjusted the funding recommendation levels of several

agencies so that all applicants were funded without any CDBG Public Services category deficit. The CDCAC PY 2019 CDBG Public Service allocation worksheet showed the following:

PY 2019 CDBG Public Services	RECOMMENDED
AGENCY	AWARD
Community Support Services	\$6,500
Day Nursery	\$7,500
Hephzibah	\$16,000
Housing Forward, Emergency Shelter	\$13,000
Housing Forward, Employ. Readiness	\$10,000
NAMI Metro Suburban	\$11,000
New Moms	\$18,500
OP Regional Housing Center	\$73,000
OPRF Food Pantry	\$16,631
OPRF Infant Welfare Society	\$22,000
Sarah's Inn	\$11,000
Thrive Counseling Center	\$12,000
Way Back Inn	\$2,847
West Cook YMCA	\$12,000
TOTAL	\$231,978

A motion was made and seconded to approve the funding recommendations to the Village Board for PY 2019 CDBG Public Services proposals as listed in the CDCAC table at a total amount of \$231,978; for PY 2019 Public Facility Improvements proposals at a total amount of \$40,000; and for PY 2019 ESG proposals at a total amount of \$132,332. The motion passed by unanimous voice vote.

NEW BUSINESS: None

OTHER BUSINESS: The Staff Liaison provided a quick reminder that the next CDCAC meeting is the Public Hearing, to be held in Room 101 of Village Hall at 7 p.m. on Thursday, April 25, 2019. This is the meeting for which the public and applicants are given the opportunity to comment on the CDCAC funding recommendations to the Village Board for PY 2019 grants funding.

ADJOURNMENT (voice vote): Meeting adjourned at 8:54 p.m.

Respectfully submitted,
Mark Dwyer