

DRAFT MINUTES  
MEETING OF THE AGING IN PLACE COMMISSION  
VILLAGE HALL – ROOM 101  
January 8, 2019  
7:00 pm

PRESENT: Chair Lance Taylor; Commissioners Barbara Mirel, William Fillmore, Nancy Teclaw, and Barbara Cimaglio

ABSENT: Commissioner Kenneth Gill

ALSO PRESENT: DCS Director Tammie Grossman (staff liaison) and Christina Waters, DCS Executive Secretary

**Roll Call:** Chair Taylor called the meeting to order at 7:05 p.m. Roll was called. A quorum was present.

### Non-Agenda Public Participation

**Approval of Minutes:** December 11<sup>th</sup> meeting minutes approved as submitted

### Regular Agenda Items

**A. Draft Elevator Speech:** The Commissioners reviewed each of the drafts and compiled a final speech.

**ACTION ITEM:** Commissioner Mirel agreed to type the final Elevator Speech and email it to Chair Taylor, Christina Waters and Director Grossman.

**a. Aging in Place Information Card:** The Commissioners expressed interest in creating an information card for the Aging in Place Commission. This card will be similar in design to the Disability Access Commission information card.

**ACTION ITEM:** 1) Director Grossman will direct staff to create a draft card. 2) Chair Taylor and Commissioner Cimaglio will meet to review/draft the information to be placed on the card.

**B. Establish Criteria for Stewardship Award:** Director Grossman recommended the Commissioners review the criteria in place for the Disability Access Commission Stewardship Award.

**ACTION ITEM:** Chair Taylor agreed to work on the first draft.

**C. Chair Taylor (Chair Report):** Chair Taylor met with Senator Harmon. During his meeting, he asked the Senator if he could come to an Aging in Place Commission meet to share his knowledge and expertise on the topic of Seniors and Aging in Place.

### Other Business

**A. Snow shoveling program:** The Commission expressed interest in building upon the current snow shoveling program (Public Works and

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OP Township). They would like to incorporate a volunteer opportunity for individuals who are interested in shoveling for local seniors.

**ACTION ITEM:** The Commission will draft guidelines to be reviewed by staff and submitted to the Board of Trustees for approval.

- B. **Co-Housing Discussion:** Commissioner Mirel shared information from Arbor West Neighbors pertaining to co-housing.

**ACTION ITEM:** Director Grossman will invite Village Planner, Craig Failor, to a future Aging in Place Commission meeting to discuss Zoning in regards to co-housing in Oak Park.

- C. **Commissioner Resignation:** Due to time limitations, Commissioner Millan e-mailed Chair Taylor prior to the January meeting to resign as a Commissioner, effective immediately.

- D. **Joint Commission Meeting:** Aging in Place and Disability Access Commission meeting to be scheduled in February 2019

**ACTION ITEM:** Christina Waters will email Chief Building Official, Steven Cutaia regarding a date for the Disability Access Commission and Aging in Place Commission to meet to discuss the current VOP Outdoor Dining Ordinance (Article 10 “Commercial Use of Sidewalk Space”

**Adjournment:** Chair Taylor moved to adjourn the meeting at 8:12pm

Prepared by Tammie Grossman, Director of Development Customer Services