

Minutes

**Oak Park Board of Health
Tuesday, July 25, 2017- 7:00 PM
Village Hall – Room 102**

Present: Commissioners: Bob Danstrom, Dhana Ganesan, Jonathan Mizgala, Edgar Vesga; Staff Liaison: Mike Charley, Health Director,

Excused: Chair: Florence Miller; Commissioners: Adrienne Rogers, Noel Chavez

Guests: Majarrie K. Marshall, MPH student from Illinois Benedictine University

- I. Call to Order @ 7:00 pm
- II. Approval of Agenda: Approved, first by Mizgala, second by Ganesan
- III. Approval of the Minutes of June 27, 2017: Approved, first by Vesga, second by Ganesan
- IV. Public Comment: Majarrie Marshall, MPH Student from Illinois Benedictine, attending to observe a BOH meeting.
- V. Commissioner Updates: None
- VI. Old Business
 - A. Health Department IPLAN Update: Staff Liaison and Health Director Mike Charley provided an update on the IPLAN process. The community stakeholder participation process has concluded with six public health priorities identified including obesity prevalence, chronic disease, under-addressed behavioral health needs, youth alcohol and substance abuse, illicit opioid abuse and needs of people with developmental disabilities are under-addressed. The Health Department is finishing up on their internal Capacity Needs Assessment. The time-line is to have a final IPLAN prepared by the end of August. The IPLAN will be presented to the Board of Health at the August or September BOH meeting and BOH approval will be required as part of the process.
 - B. 2018 BOH Work Plan Review: It was agreed that BOH members review the 2017 BOH Work Plan and prepare to approve the 2018 BOH Work Plan at the September BOH meeting.
 - C. 2018 BOH Work Plan Format: Danstrom recommended that BOH members review the 2017 BOH Work Plan and each BOH member to start thinking of one to two projects that they can take responsibility for in 2018. Danstrom recommended that all the projects be measurable in regards to when the project will be accomplished (date) and what will be accomplished. Charley communicated that the Work Plan format that includes a reference to a data source, whether the item was accomplished and whether to continue 2017 projects to 2018 is intended to be a supplemental work plan used for planning. The official Village work plan template should be used when submitting the work plan to the Village Board.
- VII. New Business: None
- VIII. Adjourn @ 7:45 pm, first by Vesga, second by Mizgala