



CITIZEN'S POLICE OVERSIGHT COMMITTEE (CPOC)

Tuesday, September 20, 2016

7:30 p.m.

Room 102, Village Hall

Minutes

Present: **CPOC:** Chair Albert Berry, Tanya Ford, Josh Luttig
Absent: Kevin Ochalla, John Nowicki
Police Department: Police Chief Ambrose
Village Staff: Village Manager Cara Pavlicek, HR Generalist Diana Farrera, HR Generalist Sue Kornatowski

The meeting was called to order at 7:31 p.m.

There were no public comments.

There was a motion to approve the March 16, 2016 minutes. The motion was proposed by Josh Luttig and seconded by Tanya Ford. Ayes: All, Nays: None. The minutes were approved unanimously.

There was a discussion by Chair Berry regarding the two openings on the committee. Village Manager Pavlicek discussed the procedures for filling the positions and told the committee that there is an application on the website if they know of anyone interested in joining the committee.

The committee members congratulated Chief Ambrose on his new position and agreed that the village is in good hands.

Chief Ambrose provided information on the training program that is set to begin next week to train all Sergeants and Command Staff. One issue with CPOC has been timely completion of complaints which this training will help address. Chair Berry asked how much time is needed for a timely response and Chief Ambrose said within forty-five days. Chief Ambrose apologized for the complaints not being timely in the past and he now has a Commander overseeing the process of redacting confidential information and Chief Ambrose will be totally responsible for timely and accurate information.

Committee Member Luttig asked if there was somewhere online to locate the police general orders. Chief Ambrose said that they are internal documents that give the officers guidelines on how to respond. Manager Pavlicek asked if Committee Member Luttig was suggesting that he would like to see the general orders and he suggested the index would be helpful. Chief Ambrose said he would send the committee a copy of the index. Chief Ambrose will also bring the arrest report to future meetings.

Village Manager Pavlicek announced that Julia Scott-Valdez is the new Assistant Village Manager, Director of Human Resources. She spent the last eighteen years at the City of Rockford which has 1200 employees. She will be the new staff liaison for the CPOC committee. She also welcomed Diana Farrera and Sue Kornatowski who are both Human Resource Generalists working with Julia.

Chief Ambrose said that there are currently seven vacancies and a new police officer and police sergeant exam was needed. Chief Ambrose also mentioned that there is a Deputy Chief vacancy and there is a lot of talent in the department and his goal is to promote from within.

There was a motion to go into Executive Session. Ayes: All, Nays: None. The Meeting adjourned to Executive Session at 7:54 p.m.

The meeting resumed from Executive Session at 9:08 p.m.

Chief Ambrose discussed the workplan update. Village Manager Pavlicek said that staff would email the draft workplan to the committee.

There was a motion to adjourn by Committee Member Luttig, seconded by Committee Member Ford. Ayes: All, Nays: None.

The CPOC meeting was adjourned at 9:20 p.m.