

**Record of Meeting**  
**Citizen Involvement Commission**  
**Wednesday, November 4, 2015 - 7:00pm**  
**Village Hall - Room 101**

Present: Members Frank Pond, Conrad Terry and Anne Warden; Chair John Troelstrup;  
Village Clerk Teresa Powell

Absent: None

Call to Order: Chair Troelstrup called the meeting to order at 7:02 P.M.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the November 4, 2015 agenda as written. A voice vote was taken and the motion was approved.

Approval of Minutes

It was moved and seconded to approve the October 5, 2015 and October 7, 2015 minutes as written. A voice vote was taken and the motion was approved.

Applicant Interviews

Alison Spanner was interviewed by the commission.

Administrative Report

Village Clerk Powell stated that John Shuler has resigned as chair of the Civic Information Systems Commission as of this month and member David Gulbransen will be his replacement. He will be appointed on November 16. There is a new Manager of the Permit Processing Division, Steve Cutaia. All of last month's recommendations were approved by the Board on October 19. Jennifer Kovar has attended a DAC meeting and the CIC can now vote to recommend her. Village Clerk Powell discussed other candidates and their status in regards to attending meetings and when vacancies will be available. The Volunteer Event will be at Cheney Mansion on Thursday, April 28, 2016. The role of the CIC will be encouraging other members to attend as well as hosting that night.

Applicant Discussion/Recommendations

It was moved and seconded to recommend Jennifer Kovar for appointment to the Disability Access Commission.

The roll call on the vote was as follows:

AYES: Members Pond, Terry and Warden; Chair Troelstrup

NAYS: None

ABSENT: None

The motion was approved.

There was a discussion regarding the applicant interviewed this evening.

It was moved and seconded to recommend Alison Spanner for appointment to the CDCAC.

The roll call on the vote was as follows:

AYES: Members Pond, Terry and Warden; Chair Troelstrup

NAYS: None

ABSENT: None

The motion was approved.

Although there is no vacancy on that commission until March, she will be encouraged to attend meetings until then.

There was a discussion regarding the Volunteer Event and how each commission will be acknowledged. Village Clerk Powell noted that the awards event given by the HPC, EEC and CDC later this month may have some type of program that they can build off of. She encouraged CIC members to attend.

Chair Troelstrup noted that he is looking to fill vacancies on the CIC and asked members if they knew anyone who might be interested.

#### Adjournment

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

MaryAnn Schoenneman  
Deputy Village Clerk