

**Record of Meeting
Citizen Involvement Commission
Wednesday, October 1, 2014 - 7:00pm
Village Hall - Room 101**

Present: Commissioners Kristen Hollinden, Brian Holt, Charlene Jones-Foster (phone), Frank Pond, Jassen Strokosch, Conrad Terry (phone), and Sally Wallace; Village Clerk Teresa Powell

Absent: Commissioner Ed Schmitt; Chair Jim Kelly

Also Present: Trustee Glenn Brewer

Call to Order: Acting Chair Sally Wallace called the meeting to order at 7:01 p.m.

Public Comment

There was no public comment.

Approval of Agenda

It was moved and seconded to approve the October 1, 2014 agenda as written. Motion approved.

Approval of Minutes

It was moved and seconded to approve the September 3, 2014 minutes as written. Motion approved.

Prospects Interviews

Tanya Ford, Todd Kuna and Josh Luttig were interviewed by the commission.

Discussion and Voting on New Applicants

Village Clerk Powell stated that the Vacancy List and list of applicants awaiting appointment will be reviewed prior to recommendations from this meeting on.

Following a discussion regarding pending reappointments, it was moved and seconded to recommend the following appointments pending confirmation:

Tanya Ford, Citizens Police Oversight Committee
Todd Kuna, Farmers' Market Commission
John Luttig, Citizen Police Oversight Committee

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Jones-Foster, Pond, Strokosch, Terry and Wallace

NAYS: None

ABSENT: Commissioner Schmitt; Chair Jim Kelly

The motion was approved.

Reports

Administrative Report

Village Clerk Powell spoke about conversations and meetings with CIC members regarding the volunteer event. She referred to the information that was submitted to the Finance Committee and noted that she did some preliminary work in order to get an estimate on cost. She also stated that the Work Plan for 2015 will be reviewed and voted on at the November meeting. A draft will be available for review within the next couple of weeks. It should not be much different from the 2014 Work Plan with the exception of the increased cost for the volunteer event and the completion of the Procedure Manual in 2014.

Marketing Subcommittee Report

Commissioner Hollinden reported that she posted vacancy information in the Village of Oak Park email notifications and Mom Mail. Commissioner Jones-Foster asked if these methods have been utilized to publicize other commissions' events. Commissioner Hollinden stated that she could distribute the social network information so the commissions could work directly with Communications Director David Powers. Commissioner Jones-Foster stated that other commissions may be under the impression that the CIC is advertising for them. Commissioner Hollinden stated that she only deals with CIC business.

Old Business

Report and Vote on Pending Applicants

It was moved and seconded to recommend the following appointments:

Catherine Schutzius, Housing Programs Advisory Committee
Garret Eakin, Plan Commission

The roll call was as follows:

AYES: Commissioners Hollinden, Holt, Jones-Foster, Pond, Strokosch, Terry and
Wallace

NAYS: None

ABSENT: Chair Kelly; Commissioner Schmitt

The motion was approved.

Commissioner Wallace raised the subject of the CIC's role regarding the Plan Commission. Village Clerk Powell noted that the Village President has indicated that he would like to recruit for the Plan Commission. She noted that ultimately, he is the appointing authority.

Village Clerk Powell gave an update on chair vacancies and appointments. She will be working directly with President Abu-Taleb for these appointments.

There was a discussion regarding the CIC's role in interviewing for the Plan Commission. Commissioner Strokosch suggested having this discussion when Chair Kelly was present. Commissioner Holt noted that it is the President's prerogative to appoint to any commission. Commissioner Strokosch stated that candidates interested in the Plan Commission should be given contact information for the Village President instead of doing the same research other candidates are asked to do. Village Clerk Powell clarified that under State Statute, the President has the authority to directly appoint someone of his choice to any commission, not just Plan. She added that Oak Park has an atypical process due to the large number of commissions. There is no entity similar to the CIC in other municipalities; commission members are appointed directly by the President.

Commissioner Wallace noted that Adam Gill has been unresponsive and his application is now inactive. He would have to reapply if he wanted to serve on a commission in the future. Julieus Thomas has been unresponsive as well.

Report on Outstanding Service Awards

Commissioner Hollinden summarized plans made thus far and added that approval of funding was needed as well as answers to several policy questions before moving forward. Village Clerk Powell stated that there needed to be consensus regarding the date of the event, April 27 to confirm with Cheney Mansion.

It was moved and seconded to schedule the volunteer appreciation event for April 27, 2015. * A voice vote was taken and the motion was approved.

There was discussion regarding possible displays by other commissions for the event and how to engage them.

* The Thursday evening date was incorrectly reported at the meeting. It should be April 30.

New Business

Liaison Assignments

It was moved and seconded that Frank Pond be assigned to the Farmers' Market Commission and Building Codes Advisory Commission and that Conrad Terry be assigned to the Board of Health and Disability Access Commission. A voice vote was taken and the motion was approved.

Village Clerk Powell announced that a Commission Chair meeting is scheduled for the end of this month.

Commission Input

Village Clerk Powell stated that this part of the meeting would be the right time for CIC members to report upcoming vacancies, etc. in their liaison commissions.

Commissioner Strokosch noted that a member's term on the Transportation Commission was expiring soon. Commissioner Wallace advised him to get a written response regarding whether he would like to be reappointed or not.

Adjournment

It was moved and seconded to adjourn. A voice vote was taken and the motion was approved. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

MaryAnn Schoenneman
Recording Secretary