

**Approved Minutes – Regular Meeting  
DISABILITY ACCESS COMMISSION  
Held on Wednesday, August 21, 2013 at 7:00 p.m.  
At Oak Park Library  
834 Lake Street**

**ROLL CALL AND CALL TO ORDER**

PRESENT: Members, Fraze, Henry, Jensen, Southern  
Chair Ott  
Staff Liaison Witt

Absent: Members Irakliotis, Moran

QUORUM: The meeting was called to order at 7:13 p.m. and a quorum was declared.

**AGENDA**

A voice vote was taken and the agenda was approved as written.

**MINUTES**

Minutes from the meetings held on 06/26/13 were reviewed and approved as written.

**PUBLIC COMMENTS**

There were no guests or general public at the meeting; therefore, there were no public comments.

**NON-AGENDA PUBLIC COMMENTS**

There were no guests of general public at the meeting; therefore, there were no non-agenda public comments.

**OLD BUSINESS**

The following items were discussed.

- a. Special Populations Plan:
  - i. Chair Ott sent a new draft of the Emergency Preparedness Plan for Special Populations to the commission members tonight. She encouraged all members to review the draft for discussion at the next meeting. Comments should be sent to Chair Ott in advance of the next meeting. Chair Ott indicated that Murray Snow did a nice job in making the plan a priority.

- b. Outreach Goals:
  - i. Chair Ott noted that the commission attended one Farmer's Market event so far this summer. She was looking to attend one more date in August. It was suggested that August 24 would be that date. Members arranged times to provide coverage at the event.
  - ii. The ADA & Small Business Flyer will be reviewed at the next meeting.
  - iii. Collaboration with Longfellow School to discuss disability awareness in the classroom was discussed. Final direction would be provided at the next meeting.
  - iv. Building Community Relationships:
    - a. Chair Ott indicated she still needs to meet with the Oak Park Township Senior Services but wanted to have the commission's booklet online first.
    - b. Member Jensen indicated there was no update since the previous meeting with the Housing Commission. He will contact the commission to see if there are any opportunities for this commission to collaborate with them on. The DAC is looking for sources to determine locations of accessible housing, not just accessible buildings. Steve Witt indicated that the Building & Property Standards Department could provide a list of buildings that have elevators.
    - c. Loretta Daly would be the contact person to make an outreach to the business community to determine accessibility of businesses.
    - d. Preparation of a list of accessible restaurants was discussed.
    - e. Chair Ott suggested that additional meeting the commission could attend would be with the Historic Preservation and Transportation commissions.
- c. Chair Ott offered her thanks to those that attended the Village Board meeting where the DAC was acknowledged as the Commission of the Year. She said the recent article in the Wednesday Journal got good reviews and to watch for an upcoming article in the FYI. She thanked the commission for all their work.
- d. The guidebook is posted on the Village website. Chair Ott will work on making updates to it.

## **NEW BUSINESS**

- a. Disability training for the Village Hall staff was discussed. Steve Witt offered to work with Breda Irakliotis and Tammie Grossman to develop a program for training which would be presented to counter staff and supervisors.
- b. Chair Ott will put together a draft of the 2014 Work Plan for review at the next meeting. She does not anticipate a need to increase the commission's budget beyond the current \$500/year.
- c. Member Frazee asked about printing material in braille. Generally, this is cost prohibitive but Chair Ott would check with the Chicago Lighthouse for the Blind and Visually Impaired to see what resources they have for this.

- d. Chair Ott indicated that Prairie States Legal Services has a good book on the ADA. She will send a link to the commission members. Illinois Legal Aid Online is another source for forms, documents, etc.

#### **NEXT MEETING LOCATION AND DATE**

The next meeting was set for September 25, 2013 at 7:00pm at Holley Court Terrace. Chair Ott will reach out to Holley Court Terrace to confirm the location.

#### **ADJOURNMENT**

It was moved and seconded to adjourn the meeting. A voice vote was taken and the motion was approved. The meeting adjourned at 8:13 p.m.

By: Stephen Witt  
Staff Liaison,  
Disability Access Commission