

Record of Special Meeting
Citizen Involvement Commission (CIC)
Wednesday, August 7, 2019, 7:00 p.m.
Village Hall, room 101

I. Call to Order

Chair Pro Tem Washington called the meeting to order at 7:00 p.m.

II. Roll Call

Present: Commissioners Robbie Erickson, Curtis Lott, Emily Masalski (7:04 p.m.), Novack-Gottshall, Frank Pond, Conrad Terry, and Chair Pro Tem Erika Washington

Absent: Chair John Troelstrup

Also present: Village Clerk Vicki Scaman

III. Approval of Agenda

It was moved by Commissioner Pond and seconded by Commissioner Erickson to approve the agenda for August 7, 2019. A voice vote was taken and the motion was unanimously approved.

IV. Approval of Minutes

It was moved by Commissioner Novack-Gottshall and seconded by Commissioner Lott to approve the minutes from July 3, 2019. A voice vote was taken and the motion was unanimously approved.

V. Public Comment

There was none.

VI. Applicant Interviews

- **Adrian Diaz, Zoning Board of Appeals (ZBA)/ Historic Preservation Commission (HPC)/ Transportation Commission (TC)**

Mr. Diaz had initially expressed interest in interviewing for ZBA but had observed three commissions; ZBA, HPC, and TC. During his interview Mr. Diaz expressed interest in HPC and TC above his interest in ZBA. Mr. Diaz is currently a graduate student in urban planning and has previously been an intern tasked with building citizen outreach.

- **Tim Thomas, Citizen Police Oversight Committee (CPOC)**

Mr. Thomas has a background in labor negotiations and employee education. He believes he would add value to improving Police community relations and reaching diversity hiring goals.

- **Cynthia Joy Ross, Community Design Commission (CDC)**

Ms. Ross is a long-time resident with extensive volunteer experience related to art, design, and interest in architecture. Her professional career was business administration.

- **Julia Kuhn, Plan Commission (PC)**

Ms. Kuhn is an Architect who had previously specialized in public projects; Universities, Community Centers, Pools, etc. Currently her work is with the private sector. She has knowledge of code enforcement and feels she has a good understanding of topics that would be discussed at the Plan Commission.

- **John Michelotti, Environment & Energy Commission (EEC)**

Mr. Michelotti has been observing the EEC for several months. He describes himself as familiar with systems. He would like to see more collaboration between commissions and proactive problem solving. Recycling education is a most.

VII. Reports

- **Vacancy Report**

Clerk Scaman provided a brief update on current vacancies, recent appointments and resignations. The Building Codes Advisory Commission in need of someone with electrical knowledge.

- **Commission Liaison Reports**

Commissioner Lott reported on a recent meeting of the Community Relations Commission (CRC). CRC discussed strengths and areas for improvement for planning the annual 4th of July parade. CRC would like more music and better spacing for groups with activities. It was suggested to be proactive with recruitment and earlier notification.

Commissioner Pond read his prepared report on attending a recent Farmers Market Commission (FM) meeting:

“I attended the FMC meeting on July 10 as CIC liaison. The new member recently appointed attended and they were nine members total in attendance. Mike Charlie, staff liaison, was on vacation and not attending. The recently elected and appointed Trustee liaison, Arti Walker-Peddakotla, also attended. She left early to attend another commission meeting for which she is also trustee liaison.

I asked about the volunteer appreciation event and they said they had a very good time and especially appreciated the reusable straw. Especially since July is plastic free July.

The church liaison asked if there are fewer vendors this year, because there seem to be empty spots. The market manager reported that that is due to weather/product issues. She said that the vendors are about two weeks behind because of the rainy spring we have had.

They discussed and encouraged advertising on social media. They also said that the attendance survey has not gotten done yet this year.

One of the vendors was robbed, and the police were quickly on the scene, but they encourage educating all vendors very carefully on some of the tactics people use to distract vendors.

Five cents of the Village of Oak Park 10 cents bag fee goes into a fund which was used to purchase sustainable bags. They were distributed to all vendors in place of the regular plastic bags but it looks as if they may be used up more

quickly than anticipated. The market is moving toward being as recyclable as possible.

Peter Sagal of NPR (an Oak Park resident) has done a promo piece for the market which I believe will be shown on local channel 6. I have not seen it yet but the market manager said she would at least send the voice recorded portion to me. I will keep you posted.

The commission is looking forward to documenting some of the vendor/farmer stories to further promote the market.

The 2019 work plan for the farmer's market commission is five pages long and detailed. The commission spent a good deal of time going over the work plan. They have a very expansive mission.

The next meeting is August 14." – Commissioner Pond

- **Work Plan updates 2020**

Members of CIC discussed and agreed that the September CIC meeting will focus on Work Plan 2020 updates and action plans for the three areas of focus; volunteer appreciation, commission support, and volunteer recruitment.

Volunteer Appreciation Event – no update

Commission Support – tabled for September meeting

Volunteer Recruitment – Chair Pro Temp Washington reported on plans to host a volunteer summit at the Oak Park Public Library, Veteran's room, in September, with volunteers from the Library, Park District, Township, and possibly D97 and D200.

VIII. New Business

- **Applicant Discussion**

Commissioner Novack-Gottshall moved to recommend John Michelotti, Cynthia Joy Ross, Julia Kuhn, and Tim Thomas to the commissions for which they had applied. Included in the motion was agreement to recommend Tim Thomas for the next available opening on CPOC. The motion was seconded by Commissioner Terry. A voice vote was taken and the motion was unanimously approved.

Commissioner Masalski moved to recommend Adrian Diaz for appointment to the Historic Preservation Commission (HPC). The motion was seconded by Commissioner Pond. A voice vote was taken and the motion was approved, Commissioner Terry abstained.

IX. Adjourn

Commissioner Lott moved to adjourn. Commissioner Erickson seconded the motion. A voice vote was taken and the motion was unanimously approved. Chair Pro Tem Washington adjourned the meeting at 9:11 p.m.

Respectfully submitted,
Village Clerk Vicki Scaman