

Record of Meeting Citizen  
Involvement Commission  
Wednesday, April 4, 2018 - 7:00pm  
Village Hall Room 101

I. Call to Order

Chair Troelstrup called the meeting to order at 7:00 pm

II. Roll Call

Present: Commissioners Natalie Coon, Curtis Lott, Emily Masalski, Frank Pond, Lance Taylor, Conrad Terry, Erika Washington, and Chair John Troelstrup.

Absent: none

Also present: Village Clerk Vicki Scaman

III. Approval of Agenda

It was moved by Commissioner Taylor and seconded by Commissioner Washington to approve the agenda for April 4, 2018 as presented. A voice vote was taken and the motion was approved.

IV. Approval of Minutes

It was moved by Commissioner Masalski to approve the minutes from March 7, 2018 with the correction that she is incorrectly marked as absent and was present on March 7, 2018. The motion was seconded by Commissioner Taylor. A voice vote was taken and the motion was approved.

V. Public Comment

None

VI. Applicant Interviews

Members of the Citizen Involvement Commission interviewed the following applicants for service on the noted commission:

- a. Tab Washington – Community Relations Commission (CRC)  
Mr. Washington shared from his previous experiences serving on the CRC and his passion for serving again.
- b. Andrew Williams-Clark – Housing Programs Advisory Committee (HPAC)  
Mr. Clark shared his relevant expertise and experience of previously serving as the staff liaison to the Housing Programs Advisory Committee.
- c. Sandra Novack-Gottshall – Citizen Involvement Commission  
Ms. Novack-Gottshall shared from her experience as Chair of the Farmers Market Commission and continued desire to volunteer in the community.

VII. Reports:

- a. Administrative Report/ Vacancies and Waitlist  
Clerk Scaman reviewed with members of the Citizen Involvement Commission (CIC) the Vacancy and Chair Expiration Date Report. Concern remains for recruiting volunteers to

the Farmers Market Commission. The Village Communications Department will be developing a flyer to be distributed at Earth Fest on April 21, 2018. The Environment & Energy Commission has agreed to help publicize the need for Farmers Market commissioners. Commissioner Masalski was recently successful in recruiting applicants for the long standing vacancy on the Building Codes Advisory Commission.

Chair Troelstrup provided a summary on recruitment efforts that successfully filled the newly formed Aging in Place Commission. Effort was made to recruit a diverse group to represent our community.

VIII. Old Business:

a. Commission Liaisons

Members of CIC volunteered to serve as liaisons for commissions that have opted to utilize a Chair liaison from CIC. A reminder will go out to Chairs that have not yet responded. Clerk Scaman will provide updated CIC notebooks and a complete list of Chair contact information for members of CIC.

b. Planning for Volunteer Appreciation Event

Commissioner Pond and Commissioner Coon updated members of CIC on planning for a Volunteer Appreciation Event to be held at the Oak Park Conservatory on June 22, 2018 as part of "Uncorked". Commissioner Coon, Commissioner Pond, and Clerk Scaman will work together to identify what tasks need to be completed in preparation for the event and will provide an update at the next meeting.

It was decided to forego "Volunteer of the Year Awards" for this year and focus on a video or slideshow highlighting commission accomplishments at the Volunteer Appreciation Event. It was agreed to adopt Commissioner Masalski's idea to ask each commission to take a picture of their group.

IX. New Business

a. Applicant discussion, decisions and recommendations:

After discussion and contingent upon confirmation that there is no conflict of interest, Commissioner Terry moved to recommend Andrew Williams-Clark to serve on the Housing Programs Advisory Committee. Commissioner Lott seconded the motion. The vote was as follows:

Ayes: Commissioner Coon, Lott, Masalski, Taylor, Terry Washington, and Chair Troelstrup

Nays: None

Abstain: Commissioner Pond

Commissioner Taylor moved to recommend Sandra Novack-Gottshall to serve on the Citizen Involvement Commission. Commissioner Terry seconded the motion. A voice vote was taken and the motion was approved.

Commissioner Masalski moved to recommend Tab Washington to serve on the Community Relations Commission. Commissioner Terry seconded the motion. A voice vote was taken and the motion was approved.

Adjournment

It was moved by Commissioner Masalski and seconded by Commissioner Lott to adjourn at 8:35 p.m. A voice vote was taken and the meeting was adjourned by Chair Troelstrup.

Respectfully submitted,

Vicki Scaman, Village Clerk