

Record of Meeting Citizen
Involvement Commission
Wednesday, March 7, 2018 - 7:00pm
Village Hall Room 124

I. Call to Order

Chair Troelstrup called the meeting to order at 7:00 pm

II. Roll Call

Present: Commissioners Frank Pond, Lance Taylor, Conrad Terry, Emily Masalski, and Chair John Troelstrup.

Absent: Commissioners Erika Washington and Natalie Coon

Also present: Village Clerk Vicki Scaman

III. Approval of Agenda

It was moved by Commissioner Pond and seconded by Commissioner Taylor to approve the agenda for March 7, 2018 as presented. A voice vote was taken and the motion was approved.

IV. Approval of Minutes

It was moved by Commissioner Pond to approve the minutes from February 7, 2018 with the correction of "Civic Engineer" to be changed to read "Civil Engineer" under Administrative Reports. The motion was seconded by Commissioner Terry as amended. A voice vote was taken and the motion was approved.

V. Public Comment

None

VI. Applicant Interviews

Members of the Citizen Involvement Commission interviewed applicants for the following positions:

- a. Sharon Newton, Civic Information Systems Commission
- b. Elizabeth Judson, Environment & Energy Commission
- c. Curtis Lott, Citizen Involvement Commission
- d. Susan Buchanan, Board of Health

VII. Reports:

a. Administrative Report/ Vacancies and Waitlist

Clerk Scaman reviewed with members of the Citizen Involvement Commission (CIC) the Vacancy and Chair Expiration Date Report. The Citizen Involvement Commission discussed the Village Board decision to add a new commission, "Aging in Place", tasked with advising the Village Board on policies to consider as the senior population is growing nationally. Interested applicants can submit applications to the Village Clerks Office. A number of applicants originated from a recent forum hosted by President Abu-Taleb at the Oak Park Public Library.

Recruitment is still needed for a community member with knowledge of HVAC and/ or a Civil Engineering for the Building Codes Advisory Commission.

The Farmers Market Chair has resigned with 3 additional vacancies and their busy season quickly approaching. Commissioner Pond shared information about the Farmers Market. Members of the Commission shared ideas for spreading awareness of the vacancies, including flyers at local establishments and upcoming community events.

VIII. Old Business:

a. Commission Liaisons

This agenda item was tabled for the April 4, 2018 meeting.

b. Planning for Volunteer Appreciation Event

Commissioner Pond and Commissioner Coon will meet with the event coordinator from the Oak Park Conservatory for an update at the April meeting.

IX. New Business

a. Applicant discussion, decisions and recommendations:

After discussion, it was motioned by Commissioner Pond and seconded by Commissioner Taylor to recommend the applicants interviewed to respective commissions as vacancies become available; the recommendation for applicant Susan Buchanan is contingent upon her observing a meeting of the Board of Health. A voice vote was taken and the motion was approved.

Adjournment

It was moved by Commissioner Taylor and seconded by Commissioner Pond to adjourn at 8:20 p.m. A voice vote was taken and the meeting was adjourned by Chair Troelstrup.

Respectfully submitted,

Vicki Scaman, Village Clerk